



## Project Estimator – Civil & Mechanical

Reynolds Construction is an industry leader in the construction of water supply, wastewater, and renewable energy infrastructure. Providing generations of quality solutions, Reynolds has been a trusted name for over 85 years. Through all the years, Reynolds still holds true to the basic fundamental values by which it was founded: to deliver projects safely, on time, within budget, and to the satisfaction of our customers. We are dedicated to the safety of our team and committed to the highest standards of safety and construction performance.

**Position Summary:** The Project Estimator – Civil & Mechanical, will assist in the development of pricing and costing for both public bid opportunities as well as design-build or reduced competition pursuits related to various types of treatment plants. Those may include water treatment facilities, wastewater treatment facilities, pump stations, water intake facilities, bio-gas facilities and renewable energy projects.

Detailed responsibilities include but are not limited to: This Civil & Mechanical position must have a background in earthwork, excavation and/or piping systems estimating and take-off abilities. Read and understand project plans and specifications, knowledge and understanding of contract language is a plus, locate, track, and solicit subcontractors and material vendors, complete various estimating duties utilizing a combination of quantitative take-offs, labor production estimate, on-screen estimating within set deadlines, work collectively within the team of estimators. Ability to evaluate and compare multiple material vendors and/or subcontractors for completeness of scope, schedule, and compliance with plans and specs. Compile and finalize the estimate within the deadline and actively participate in team reviews with operations staff. Assist Operations with transition from bid to the project deployment.

### Essential Job functions:

- Build and maintain sound, trusting relationships with co-workers, owners, engineers, subcontractors, and vendors.
- Perform detailed analyses and comparisons of subcontractor and vendor scopes and pricing.
- Perform detailed quantitative material take-off for vendor scope and pricing along with labor estimates.
- Ability to search new market areas for subcontractor and material vendors.
- Properly communicate and coordinate with co-workers, material vendors, subcontractors, engineers, owners.
- Maintain accurate, coherent, detailed, and reliable estimate files.
- Willingness and ability to learn new computer software systems. Examples may include AgTek, Google Sketchup, AutoCAD, Plan Swift, Hard Dollar/In Eight, Microsoft Project

### Prerequisites:

- Must complete and pass a pre-employment drug & alcohol screen
- Valid Driver's License
- Always display a professional and courteous attitude
- Ability to work overtime when required
- Ability to travel when required, overnight travel potential
- Must be able to lift 50+ pounds
- Be able to read project plans and specifications
- Computer literacy including but not limited to: Microsoft Word and Excel
- Have the willingness to work in a team environment

### Employment Package Benefits:

- Paid Vacation
- Paid Holidays
- 401 K Retirement Plan
- AD&D, Long Term Disability Insurance (Short Term Disability available)
- Health/Dental/Life Insurance Available
- Competitive wages with opportunities to advance within the company

**Job Type:** Full-time, non-union

Reynolds Construction, LLC, is an Equal Opportunity/Affirmative Action Employer. All qualified candidates will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veterans' status or other characteristics protected by law.